

# HOW TO DEPOSIT A CHECK WITH YOUR PHONE

## Sign Up For and Use Mobile Deposit

*(Please note that, if your account is new, there is a 30-day waiting period for new accounts before Mobile Deposit becomes available to you)*

1. Sign up for and login to Online Banking on a computer
2. On your smartphone, using Google Play for Android or Apple Store for iPhones, find and install the free Dedham Savings app
3. Open the app and login using your Online Banking credentials
4. Once logged in, tap the “+” icon at the bottom of the screen
5. Tap “Deposit” on the lower right
6. Sign the back of your check and include the words “For Mobile Deposit Only Dedham Savings”
7. Follow the screen prompts to photograph the front and back of your check, enter the check amount, and add an email address if you’d like a receipt
8. If everything for the deposit looks correct, tap “Continue” and “Approve”
9. When your deposit is successful, you will see a confirmation message on the screen
10. Notes about Deposits:
  - a. Approved deposits will be available in your account on the next business day, as long as the check is deposited before 4:00 pm
  - b. You can deposit up to \$5,000 per check or per day, and up to \$10,000 in a 5-day period

## What Can You Use Mobile Deposit For?

- Save yourself time and travel!
- Deposit hard copy checks that you’ve received right from the kitchen table, without traveling to the Bank or searching for an ATM

## Need More Help From An Expert?

Give us a call during business hours at 781.329.6700 or 800.462.1190.



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