

## HOW 2 SERIES

# HOW TO SEND MONEY WITH ZELLE®

Send money to anyone, no matter where they bank! Using the Dedham Savings mobile app or Online Banking, the money comes out of your Dedham Savings Checking Account and is sent to the contact(s) you select.

### Sign Up and Use Zelle in Mobile Banking

1. Sign up for and login to Mobile Banking in the Dedham Savings mobile app
2. Tap **More** at the bottom of the screen, then tap **Zelle** to begin the enrollment process
3. Click **Send Money with Zelle**
4. Read and agree to the Zelle Service Agreement and select **Enroll**, then **Get Started**
5. Select the phone number or email you want to enroll and the account, then click **Continue**
6. Enter the verification code sent to your mobile phone or email and select **Verify**
7. Congratulations, you're ready to send and receive money with Zelle!
8. To send money via Mobile Banking
  - a. When logged into Mobile Banking via our mobile app, tap **More**, then **Zelle**
  - b. Tap **Send Money with Zelle**
  - c. Click **Send, Request, or Split**
  - d. Choose your recipient, or enter a new recipient
  - e. Enter the amount to send, **Review** (and add a **Memo** if desired), then **Send**

### Sign Up and Use Zelle in Online Banking

1. Sign up for and login to Online Banking on the Dedham Savings website
2. In the top navigation panel, click **Move Money**, then **Zelle**
3. Read and agree to the Zelle Service Agreement and select **Enroll**, then **Get Started**
4. Select the phone number or email you want to enroll and the account, then click **Continue**
5. Enter the verification code sent to your mobile phone or email, select **Verify** and follow the prompts
6. Congratulations, you're ready to send and receive money with Zelle!
7. To send money via Online Banking
  - a. When logged into Online Banking on our website, in the top navigation panel, click **Move Money**, then **Zelle**
  - b. Click **Send, Request, or Split**
  - c. Choose your recipient, or enter a new recipient
  - d. Enter the amount to send, **Review** (and add a **Memo** if desired), then **Send**

### What Can You Use Zelle For?

- Going to dinner with friends – send others your share of the bill, no matter where they bank!
- No time to buy a birthday gift. Send the gift everyone loves – money!
- Splitting bills, like rent or cable, with roommates? Send them your share of the payment.
- No cash for the babysitter? Pay in the moment with Zelle.

### Need More Help From An Expert?

Give us a call during business hours at 781.329.6700 or 800.462.1190.

