

# HOW TO SEND MONEY WITH ZELLE®

## Sign Up and Use Zelle

1. Sign up for and login to Online Banking on the Dedham Savings website
2. On your smartphone, using Google Play for Android or Apple Store for iPhone, search for and install the Dedham Savings mobile app
3. Open the app and login with your Online Banking credentials
4. Tap the “+” at the bottom of the screen, then tap “Zelle” to begin the enrollment process
5. Tap “Get Started” and select the phone number or email you’ll be using with Zelle
6. Select the Account you’ll use to send and receive money and tap “Continue”
7. Enter the Verification Code you receive and tap “Verify”
8. Congratulations, you’re ready to send and receive money with Zelle! Now, you can send, request or split money – just follow the prompts to complete each one.
9. To Send money:
  - a. Tap the “+” at the bottom of the screen, then tap “Zelle”
  - b. Tap “Send” and then Allow access to your Contacts
  - c. Select who you want to send money to; you can scroll for their name or Search. You might need to modify the Contact name, as Zelle requires both a first and last name.
  - d. Review the safety reminder (once sent, you can’t get the money back!) and tap “Next”
  - e. Enter the Amount you want to send, then tap “Review”
  - f. Complete “What’s this for” so you remember why you sent the money, then tap “Send”. Zelle will ask you “Are you sure?” – tap “Yes” then “All Done”.

## What Can You Use Zelle® For?

- Send money to anyone, no matter where they bank! Using the Dedham Savings mobile app, the money comes out of your Dedham Savings account and is sent to the contact(s) you select.
- Going to dinner with friends – send others your share of the bill, no matter where they bank!
- No time to buy a birthday gift. Send the gift everyone loves – money!
- Splitting bills, like rent or cable, with roommates? Send them your share of the payment.
- No cash for the babysitter? Pay in the moment with Zelle.

## Need More Help From An Expert?

Give us a call during business hours at 781.329.6700 or 800.462.1190.



[www.dedhamsavings.com](http://www.dedhamsavings.com)